

## MOJ History Request Checklist

Please ensure all the following requirements are met when completing an MOJ History Request.

### ID Requirements

- Identification must be photo identification
  - Evidence of Identification must be good quality, and in colour
  - Identification must have a signature on it
  - Identification must clearly display the expiry date
- Note: later versions of the NZ drivers licenses have the expiry date on the back*
- Identification provided must not be more than 2 years past expiry date
  - The correct Identification provided must be specified in step 3 of the form

### MOJ Form Requirements

- MOJ form must be signed
- Signature on the MOJ form and Identification must match
- The MOJ form must be dated
- The MOJ form must not be dated more than 3 months into the past
- Handwriting needs to be legible
- MOJ form must be either an electronic copy or a scanned copy (*not a photo of the paper copy*)

**Note: All documents must be sent to [electionz.com](https://electionz.com) (do not return to the Ministry of Justice)**