



## CANDIDATE GUIDE

# TĀMANUHIRI TŪTŪ POROPORO TRUST

## 2019 BY-ELECTION OF TRUSTEES

### Introduction

This information sheet has been prepared as a guide to assist potential candidates and other members interested in election issues with general information on the 2019 Trustee by-election. It should be used as a guide only, and should not be relied upon as absolute fact. It has been completed on a best endeavours basis. Candidates or other persons requiring more detailed information should contact the election helpline – 0800 666 044 in the first instance.

### Returning Officer

The Returning Officer for this election is Anthony Morton. He can be contacted by ringing the election helpline 0800 666 044 during normal office hours or emailing [iro@electionz.com](mailto:iro@electionz.com).

### Nomination & Election Details

The Tāmanuhiri Tūtū Poroporo Trust (the Trust) is the entity created to receive and manage the Treaty of Waitangi settlement redress on behalf of Ngāi Tāmanuhiri. The trust is governed by 7 trustees. The Trust have recently received resignations from existing trustees Matene Blandford and Waireti Amai creating two extraordinary vacancies. The Trust wish to fill these vacancies by way of election.

Nominations must be made on the official nomination forms and be received by the Returning Officer no later than 12 noon on Wednesday 17 April 2019. Delivery address details are included on the nomination form. (Note: the Returning Officer does not recommend submitting nomination forms by post. The preferred delivery method is to scan and email the completed nomination form to [nominations@electionz.com](mailto:nominations@electionz.com)).

In the event that more than two valid nominations are received an election will be held amongst registered adult members of the Trust by postal and internet voting and by ballot box at a Hui-a-Iwi to be held on Saturday 8 June 2019.

### Trust Meetings and Remuneration

The Trust currently holds a minimum of 8 meetings per year. The meetings are usually held in the Trust office in Gisborne on Fridays and typically last two to three hours. Trustees are expected to attend all meetings. Additionally, each Trustee is expected to attend at least two Hui-a-iwi with tribal members held on a weekend. Trustees are currently paid a meeting fee of \$300.

### 2019 Trustee by-election Timetable

Relevant key dates are:

|  |                                 |
|--|---------------------------------|
| Nominations open   | Monday 25 March 2019            |
| Nominations close  | 12 noon Wednesday 17 April 2019 |
| If election required - dispatch of voting papers to registered beneficiaries | by Monday 6 May 2019            |
| Postal and internet voting closes  | 12 noon Thursday 6 June 2019    |
| SGM (Hui-a-tau-ballot box voting at meeting)                                 | Saturday 8 June 2019            |
| Final election result available  | Saturday 8 June 2019            |

### Term of Office

The Trust Deed requires that in the event a by-election is required, candidates then elected at that by-election hold office for the duration of the retiring candidate's term of office. In this case, both Matene Blandford and Wairete Amai were due to retire at the 2019 AGM so the successful candidates at this by-election will hold office until then.

To meet the candidate rotation policy requirements, the two trustees elected at this by-election must retire by rotation at the 2019 AGM. They can then stand for re-election for a further three year term if they choose.

No Trustee may serve more than 3 consecutive terms, but any Trustee who has served 3 consecutive terms may be re-elected or reappointed for a further term or terms after standing down for at least 1 year.

## Eligibility Criteria

### Restrictions on Trustees

Candidates for this election must sign the nomination form to declare that they:

- Accept the nomination
- Are a registered adult beneficiary of the Tāmanuhiri Tūtū Poroporo Trust
- Have been registered by proof of whakapapa (rather than whangai)
- Are not employed by the Trust or an entity of the Trust
- Are not currently bankrupt or insolvent
- Have not been convicted of an indictable offence, or if so, that they list details of any such offences

Sections 12.1 and 12.2 of the trust deed list reasons for resignation or removal of trustees. These are listed on the reverse of the nomination paper. Candidates should familiarise themselves with those provisions.

All candidates will be required to complete and return to the RO an application form for a criminal conviction check. The RO will supply the application form and process those through the Ministry of Justice.

## Candidate Profile Statements

Candidates are encouraged to submit a brief candidate profile, recent photograph and an introductory video with their completed nomination form. If an election is required, these are collated by the Returning Officer and forwarded to registered beneficiaries with the voting papers.

### Candidate Profile Statements

**The Candidate Profile Statement must not exceed 150 words** (The overall word limit will be strictly enforced).

- **Should** be submitted with the candidate's nomination paper, (preferably in electronic format i.e. as a Word document emailed to the Returning Officer and;
  - Must be confined to candidate information relating to;
  - Skills and competencies in governance;
  - Past experience serving on other Boards;
  - Ability to work within a team;
  - Financial and business acumen; and
  - Commitment to fulfilling & meeting core governance responsibilities.
- Should include a recent (i.e. less than one year old) head and shoulders photograph of the candidate only.
- Photos should preferably be supplied in colour and in an electronic format (scanned as an attachment by email), but hard copy photos will be accepted and scanned at 300 dpi by the Returning Officer. **(N.B. photos will not be returned to candidates).**
- The profile must be plain black and white text, but special formatting (bold, italics, underlining, quote marks) is permitted.

## Eligibility to Vote

In the event an election is required, voting papers will be sent to all adult members of the Trust who have current contact details. To register or update contact details, applicants can complete an online registration from the Trust's website - [www.tamanuhiri.iwi.nz](http://www.tamanuhiri.iwi.nz). Applicants not already enrolled and wishing to vote in the 2019 Trustee by-election should complete the online registration process by 12 noon Thursday 6 June 2019.

**IMPORTANT: The completed nomination form must be received by the Returning Officer by 12 noon Wednesday 17 April 2019**

**Return by email to:**

**[nominations@electionz.com](mailto:nominations@electionz.com)**

Note: The Returning Officer does not recommend posting nomination papers. Please contact the Election Helpline on **0800 666 044** if emailing the completed nomination papers does not suit.